



Union Master Carpenter - Construction Field Superintendent

As a key member of our building team, the Construction Field Superintendent will be expected to run day-to-day operations on the construction site and control the short-term schedule. The successful candidate will be responsible for all aspects of the building process and will be expected to maintain a high standard of quality throughout the building process including craftsmanship, assembly, safety, and cleanliness. They are also expected to maintain schedules with diligent project and time management. Understanding the scope of work for each vendor is a key function of this position.

Essential Duties:

- Performs maintenance projects as assigned by Production Manager.
- Implement project construction schedule detailing the timing of material delivery, subcontractor work schedules, and overall project plans.
- Study the job specifications and compare with client requests to determine the appropriate construction methods to utilize.
- Establish effective working relationships with clients, architects, building manager, building engineer, and others correspondence.
- Maintaining daily paperwork such as timecards, field reports, schedule updates, and email.
- Monitor compliance with building and safety codes, and other regulations.
- Understand the scope of work for each vendor.
- Coordinate with the PM on job site staffing, problem-solving, change orders, and schedules crew for maintenance calls.
- Schedule subcontractors and manage daily onsite progress.
- Identifies and advises Production Manager in both short-term and long-term capital improvement needs.
- Perform all other tasks and special projects as requested.

Required Skills and Abilities of the Construction Field Superintendent:

- Excellent project management and time-management skills
- Strong leadership, communication, interpersonal, and customer service skills
- Ability to read and comprehend detailed construction blueprints, specifications, and detailed development drawings
- Able to quickly and easily adapt to changing situations and priorities in a calm and professional manner.
- Able to work under pressure of deadlines in a fast-paced environment.
- Strong computer skills
- High school or equivalent with 10+ years of supervisory experience
- LEED GA/AP Credential (desirable)
- OSHA-10 training and certification
- Minimal travel required

Working Conditions:

The incumbent should be comfortable with working at all heights, around moving machinery, and with exposure to loud noise, vibration, dust, and drafts.

***Background check and drug screening required for employment**

Service West is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment.